
RECORD OF PROCEEDINGS

**Minutes of the Special Meeting
of the Board of Directors
Holland Creek Metropolitan District
April 10, 2023**

- Attendance** **The following Directors were present:**
- Koby Kenny
 - Lee Hoover
 - David Reed
- Also in attendance were:**
- Lisa Mayers, Esq. Spencer Fane LLP
 - Ken Marchetti, CPA Marchetti & Weaver LLC
 - Michelle Lake, MWLLC
 - Kathy Lewensten, MWLLC Recording Secretary
 - John Volk, WQCP
 - Jerry Hensel, VR Operations
- Call to Order** The Meeting of the Board of Directors of the Holland Creek Metropolitan District was called to order by Director Reed noting a quorum was present. This meeting was held in a teleconferencing format.
- Potential Conflicts** The Board confirmed posting of conflict of interest that were received as certain written disclosures of potential conflicts of interest from each of the Directors.
- Public Input** No public comment was offered
- Minutes** The Board reviewed the minutes of the February 20, 2023 Meeting. Upon motion duly made and seconded, it was unanimously
- RESOLVED** to approve the minutes of the February 20, 2023 Meeting.
- New/Old Business** **Wolcott Water Services:** It was reported the developer representative had contacted Ms. Mayers to follow up on matters related to their Wolcott area water service inquiry from last year. A brief discussion reviewing the background of this and other related requests followed. The District has not received a formal request as the discussions held previously were of an exploratory, information gathering nature. The Board tabled the matter and requested it be added for further discussion at the May meeting.
- Water/Waste Water operations update** Mr. Volk referred to his company's proposal included in the packet which contained updated operating rates for the services he provides. He explained

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he will continue to provide the water operations services and would oversee the state wastewater systems, however he will not be overseeing the residential wastewater systems moving forward due to labor challenges. He was recommending Altitude Septic LLC for the residential wastewater services. He offered to coordinate with them directly as the systems are transitioned. Mr. Volk will request a proposal from Altitude Septic for the services described. The Board directed Ms. Mayers to draft agreements as discussed for consideration/ratification at the May meeting. Upon motion duly made and seconded, it was unanimously

RESOLVED to approve Water Quality Control Professionals rates as proposed and to engage Altitude Septic subject to receipt of a proposal and execution of an agreement as discussed.

Mr. Volk reported the water plant is ready for the summer. EVOQUOA will be assisting with replacement of the filters and programing. A mixer will be installed in tank #2 and the carbon will be replaced in one of the GAC tanks to help mitigate water quality this spring.

Legal Ms. Mayer stated no separate legal matters needed action.

Financial Statements Mr. Marchetti presented the February 2023 preliminary financial statements. The water/wastewater forecast operations budgets will be revised to reflect the discussion earlier in the meeting.

Accounts Payable Upon motion duly made and seconded, it was unanimously

RESOLVED to approve and ratify the Accounts Payable as presented.

Operations Report: Mr. Hensel reported the roadway overlay bids had been received as required. The contract was awarded to 360 Civil LLC (Paving) with the lowest bid of approximately \$333,000. It is anticipated the overlay work will be complete prior to Memorial Day. One of the new snowplow vehicles has been received and is having the snowplow uplift improvements completed. The second vehicle is expected to arrive this fall. The guardrail staining, roadway striping and R &M of the lampposts are all budgeted for this season.

Executive Session No Executive session was necessary.

Future Meetings The May 15th regular meeting was cancelled. The next meeting was scheduled for Thursday, May 25, 2023. at 2:00 p.m. The meeting will be held via zoom.

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Adjournment

Upon motion duly made and seconded, it was unanimously

RESOLVED to adjourn the April 10, 2023 special meeting of the Holland Creek Metropolitan District Board of Directors.

Respectfully submitted,
Kathy Lewensten
Recording Secretary